

Record Group [RG]# : 07**Name: Town Clerk Records****Dates: 1833-2011, n.d.****Size: 20 linear feet (bound volumes, post-hole binder, document boxes, open box)****Name of Creator: Town Clerk of Amherst NH**

Historical note: This record group contains records relating to the many functions the Town Clerk has carried out since Amherst's establishment. In addition to the Town Record Books (RG 1) and Clerk's copy of the Invoices and Taxes (RG 6), the Clerk has recorded vital statistics, better known as births, marriages, and deaths or BMDs, first in early Town record books and later as a function required by State statutes and regulations. Election records, many types of licenses, writs, lists of selected jurors, oaths of office, appointments, and town ordinances have all been maintained by the Town Clerk. The Clerk's Office also kept track of its own financial transactions as reported to the Treasurer. A list of Town Clerks can be found in the two histories of Amherst.

A brief overview of the records follows.

Vital Records. Vital records/statistics are births, marriages, and deaths registered with the Town Clerk. The earliest ones were recorded in the Town Records Books. A 1791 state statute required ministers and justices of peace officiating at a marriage to keep a record and submit the certificate to the Town Clerk by March of each year. Certificates of births and burials were also to be given to the Clerk within a month of the event. The Clerk was to record all these events in the Town Record Book. This process continued in Amherst until 1842 when the Clerk began separate books to record the information. Then in 1866 the information was also to be provided by the Clerk to the State (Secretary of State.) In 1905 the Bureau of Vital Records was established and filing become more standardized.

Source: Random Acts of Genealogical Kindness, NH webpage. <https://www.raogk.org>

Cemetery Records. While most cemetery records are maintained by the Department of Public Works, some older records remain in the vault. The elected Cemetery Trustees work in conjunction with the Sexton on the management of the Town's four cemeteries.

Naturalization Records. From the time the first naturalization act was passed in 1790 until 1906, there were no uniform standards in the United States. As a consequence, various courts generated a wide variety of citizenship records. After 1906 the vast majority of naturalizations took place in federal courts.

Source: Ancestry.com

In NH an 1855 act "Regulating Naturalization and the Suffrage of Naturalized Citizens" required such a citizen who wished to vote to produce for selectmen his naturalization papers at least three months in advance of the election. If the papers were in order, his name was added to the voter check list and would remain as long as a resident. That section of the legislation was repealed in 1862. The single volume in Amherst is for a longer interval of time and its underlying purpose is not clear.

Dog Licenses. In 1891 "An act to prevent the destruction of sheep and other damages by dogs" (chapter 60) stated in Section 1: "Every owner or keeper of a dog three months old or over shall annually, on or before 30th day of April, shall cause it to be registered, numbered, described, and licensed for one year from the first day of ... May, in the office of the clerk of the city or town ..." Section 3 stipulated that the fee would be \$2 for a male dog and \$5 for a female dog, and such proportionate sum for licenses for dogs becoming three months old after the first day of May. Per Section 6, town clerks were required to keep an accurate and separate account of all moneys received [for dog licenses]. The annual licensing of dogs remains one of the Clerk's functions.

Dogs appear in other municipal records. A state law in 1863 required the selectmen to include dogs in their assessment and collection duties. Taxation of dogs began as a war revenue measure in 1862 that did not end until 1893.

Chattel Mortgages. Chattel (personal property) mortgages were the nineteenth and early twentieth century equivalent of today's installment purchases where the seller retains interest until the loan with interest is fully paid.

Writs of Attachment. A writ of attachment is a court order to "attach" or seize an asset to satisfy a judgment issued by the court. The Town Clerk of Amherst began recording an index of such writs against residents of Amherst, pursuant to a new N.H. law of Dec. 1848. There is no indication of the nature of the suits, amount of the judgments, or how resolved.

Juror Selection; Municipal Court. The Clerk was responsible for maintaining lists of individuals chosen for jury duty. There are two volumes. One entitled Records of Jurors Selected, 1929-1970 contains partially printed forms indicating the Clerk had selected day, time and place of drawing of jurors, Clerk's certification, and names of those selected.

Also included in this series but not related to the Clerk's responsibilities are two Law Notes notebooks left by the last Municipal Court Judge Charles Lincoln. The Town Hall originally housed the county court until 1879. Later, between 1951 and 1964, it was the location of the Municipal Court. These notebook evidently were left in the vault.

Appointments. The Clerk maintained a record of appointed and elected town officials including their signed oaths of office. Other sources of such information are the two

Amherst histories and annual town reports.

The volumes in this series contain partially printed forms; each record includes name & position, duration, names of selectmen who made the appointment, date on which oath of office was made, signature of Justice of Peace before whom oath was sworn, and signature of Town Clerk attesting to accuracy. (JP and Town Clerk were often the same person.) Appointed positions include the tax collector, fire wards, town treasurer, and election inspector.

Regulations, Ordinances & Other communications. 1959-2011. The Clerk is the recipient of filings from other municipal entities and communications from state or county authorities. Two document boxes contain those that were found in the vault. They are arranged in chronological order.

Financial. 1955-1982. The Clerk maintained her/his own ledgers showing daily transactions. They include receipts, notably motor vehicle registrations and dog licenses, and the payment to the Town Treasurer.

Scope and Contents:

The Record Group is divided into 11 series, some of which are further divided into sub-series:

Series 1. Vitals, 1842-1994

Sub-series 1. Bound volumes. BMD's , 1842 - 1937. 10 bound volumes

Sub-series 2. Bound volumes, folder Births, 1938-1994

Sub-series 3. Bound volumes, folder, PHB Marriages, 1938-1994

Sub-series 4. Bound volumes, folder, Deaths, 1938-1994

Sub-series 5. Vitals (not bound), loose items, 0.5 li. ft.1890-1998.

Note: 1995-1998 birth, marriage and death certificates are loose in three binders housed in the document box.

Note also: Burials at Amherst 1934-1980 and Burial transit permits 1969-1978 are found in Series 2. Cemetery Records,

Sub-series 6. Microfilm reels, 1850-1970

Series 2. Cemetery Records

Sub-series 1. Burials. 1934-2002.

Sub-series 2. Deeds, Maps and Index, 20th century

Series 3. Naturalization Records, 1859-1871

Series 4. Dog Licenses , 1891-1895

Series 5. Chattel (Personal) Mortgages, 1833- 1962

Series 6. Writs of attachment, 1849-1942

Series 7. Appointments, 1760-1851, 1891-1985. The earliest record is a compilation prepared in the nineteenth century. The other volumes contain contemporaneous records.

Series 8. Juror Selection, 1929-1970 + Municipal Court, 1960-1964

Series 9. Regulations, ordinances and other communications, c. 1959-2011. Other communications includes a three ring binder containing articles of agreements filed with the Clerk between 1971 and 1986.

Series 10. Financial records, 1929-1988**Series 11. Town Meeting Warrants, 1843, 1847, 1849**

Conditions governing access: Access to vital statistics is governed by the State of New Hampshire through legislation and regulations.

New Hampshire vital records are considered to be private and access to them is restricted by statute to those individuals who have a "direct and tangible interest" in the record. To view all of the disclosure limitations, click on this link to NH statute: [RSA 5-C:9](#). Certain older records are exempted from these access restrictions: "Birth records more than 100 years old and death, marriage, and divorce records more than 50 years old shall be considered part of the public domain." ([RSA 5-C:105](#))

Individuals wishing to research these "genealogical" records may do so by visiting the NH Vitals' "Genealogical Research Center" that is located at 71 South Fruit Street, Concord, NH 03301. Alternatively, upon receipt of a completed application, positive identification and the required fee, Vital Records staff will research records.

Source: Town Clerk

Subjects:

Birth Records
 Chattel mortgages
 Death Records
 Elections
 Liens
 Marriage Records
 Municipal Court

Ordinances
 Personal property mortgages
 Town Clerk
 Vital Records
 Vital Statistics
 Warrants
 Writs

Location: Town Hall Vault, Clerk's Office, Town of Amherst.

Related archival materials:*Vitals.*

Early town record books sometimes contain vital statistics. Review the microfilm available at the Library. Also see RG 2 Annual town reports.

Vital records were/are included in annual town reports of Amherst starting with calendar year 1884 (in 1884/5 report); in the late 20th century, parents were given the choice of confidentiality so not all births are published.

Cemetery Records.

The Director of Public Works, as Sexton, maintains cemetery records in the Public Works Department Office at 22 Dodge Road, Amherst. They are limited to those that will enable the town to locate by name and date, every interment or removal and the exact location within each lot.

Dog Licenses. See RG 6 Invoice & Taxes book(s) for names of residents taxed on dog(s).

Other locations:*Vital records.*

Online sources: familysearch.org has all 18th and 19th century Amherst B-M-D records filed by Amherst Town Clerk with State.

Historical Society of Amherst website. Vital statistics from annual town reports of Amherst, N.H.: Births 1884-1930; Marriages 1884-1930; Deaths registered in Amherst 1884-1989; Burials (brought from away & buried in Amherst) 1884-1989. Index to Baptisms 1741-1826, Births 1796, and Deaths 1774 and 1792-1808 and 1815 from Congregational Church of Amherst Records Volume 1.

HSA genealogist Jackie Marshall of Amherst entered transcriptions of practically all Amherst gravestones along with properly sourced genealogy data into findagrave.com website.

Microfilm: Amherst vital records (Church of Latter Day Saints) at Amherst Town Library.

Preparer: C. G. Swank, K. Holman, 2017

Container / Location List**Key. BV = Bound Volume****3RB = Three ring binder****PHB = Post hole binder****BMD = Births, Marriages, Deaths**

Location, ID	Spine Title	Description	Dates
Series 1. Vital Records.			
Sub-series 1. Births, Marriages & Deaths, 1842-1937, 10 bound volumes [BV].			
1g	Letters	BV. Marriages 1842/3, Deaths 1842-1849 Vital records: Marriages 16 June 1842 to 28 Feb 1843. Deaths 1842 – 1849. Note: Volume also includes: List of persons selected Jurymen, 1828; and 1827-1832 tax invoices (taxable property including real estate, live stock, stock in trade, financial investments, with corresponding assessed taxes for each taxpayer). See RG 6	1842-1849
1g	Records	BV. Marriages 1843-1852; Dec. 1901 (1 marriage). Also included deaths 1760-1788. Assorted other mid-nineteenth century recordings	1843-1852
1g	1850-1863 (label)	BV. Births and deaths registered in Amherst 1850-1863. Also marriages performed by clergy (not all dated).	1850-1863
1g	Records	BV. Marriages. Date, name, residence, age of bride and groom 1854-1869	1854-1869
1f	None	BV. Marriage Intentions/Certificates 1869-1890	1869-1890
1f	None	BV. Marriage Intentions/Certificates Dec. 1890-Feb. 1894	1890-1894
1f	Marriages / Births / Deaths / 1864-1893	BV (oversized). Births, marriages, deaths	1864-1893
1f	Marriages / Births / Deaths / 1894-	BV (oversized). Births, marriages, deaths	1894-1909

Location, ID	Spine Title	Description	Dates
	1909		
1f	Marriages / 1910-1932 / Births / 1910-1932 / Deaths / 1906-1932	BV (oversized). Births, marriages, deaths	1906-1932
1f	Town Of / Amherst, N.H. // Record Of / Marriages, Births and Deaths	BV. Typed entries on printed forms. 3 integral tabbed indexes. Note: Detached spine.	1933-1937
Series 1. Vital Records.			
Sub-series 2. Births, 1938-1994 All bound volumes			
2c	Amherst Births, 1938-1948	Births registered in Amherst	1938-1948
2c	Amherst Births, 1949-1958	Births registered in Amherst	1949-1958
2c	Amherst Births, 1959-1964	Births registered in Amherst	1959-1964
2c	Amherst Births, 1965-1967	Births registered in Amherst	1965-1967
2c	Amherst Births, 1968-1970	Births registered in Amherst	1968-1970
2c	Amherst Births, 1971-1974	Births registered in Amherst	1971-1974
2c	Amherst Births, 1975-1977	Births registered in Amherst	1975-1977
2c	Amherst Births, 1975-1977	Births registered in Amherst	1975-1977
2c	Amherst Births, 1978-1980	Births registered in Amherst	1978-1980
2c	Amherst Births, 1981-1982	Births registered in Amherst	1981-1982
2c	Amherst Births, 1983-1984	Births registered in Amherst	1983-1984
2c	Amherst Births, 1985-1986	Births registered in Amherst	1985-1986
2c	Amherst Births, 1987-1989	Births registered in Amherst	1987-1989
2c	Amherst Births, Dec 1989-Dec	Births registered in Amherst	1989-1991

Location, ID	Spine Title	Description	Dates
	1991		
2c	Amherst Births, Nov 1991-Dec 1994	Births registered in Amherst	1991-1994
Series 1. Vital Records.			
Sub-series 3. Marriages, 1938-1994			
2c	Amherst Marriages, 1938- 1948	Marriages registered in Amherst	1938-1948
2c	Amherst Marriages, 1949- 1958	Marriages registered in Amherst	1949-1958
2c	Amherst Marriages, 1959- 1964	Marriages registered in Amherst	1959-1964
2c	Amherst Marriages, 1965- 1967	Marriages registered in Amherst	1965-1967
2c	Amherst Marriages, 1968- 1970	Marriages registered in Amherst	1968-1970
2c	Amherst Marriages, 1971- 1974	Marriages registered in Amherst	1971-1974
2d	Amherst Marriages, 1975- 1977	Marriages registered in Amherst	1975-1977
2d	Amherst Marriages, 1978- 1980	Marriages registered in Amherst	1978-1980
2d	Amherst Marriages, 1981- 1982	Marriages registered in Amherst NOTE: Volume for 1983-1984 missing	1981-1982
2d	Amherst Marriages, 1985- 1986	Marriages registered in Amherst	1985-1986
2d	Amherst Marriages, 1987- 1989	Marriages registered in Amherst	1987-1989
2d	Amherst Marriages, Dec 1989-Dec 1991	Marriages registered in Amherst	1989-Dec 1991

Location, ID	Spine Title	Description	Dates
2d	Amherst Marriages, Dec 1991-Dec 1994	Marriages registered in Amherst	Dec 1991- Dec 1994
	Document Box contents		
2d	Box 1 / Binders	3 binders with loose contents: Birth certificates, marriage certificates, death certificates	1995-1998
2d	Box 1/ Folder 1	2 birth certificate cards by MD of Huchinson siblings b. 1892 and 1894 (found w/ dog licenses)	1892, 1894
2d	Box 1/Folder2 (needs new folder)	Marriage Certificate – Bean-Giordano	1962
2d	Box 1/Folder3	Marriage Waivers - Waiting, Blood, Consent	1973-1977
2d	Box 1/Folder4	Vital Statistics of Milford, N.H. (detached sections from printed town reports)	1890- 1894, 1902
2d	Box 1/Folder 5	“General Statutes of N.H., Chapter CLXII, Registration of Births, Marriages and Deaths,” . 4-page pamphlet printed by Secretary of State,	1878
2c		Blood Tests (in 3 envelopes & PHB)	1977-1981
Series 1. Vital Records.			
Sub-series 4. Deaths, 1938-1994			
2d	Amherst Deaths, 1938-1948	Deaths registered in Amherst	1938-1948
2d	Amherst Deaths, 1949-1958	Deaths registered in Amherst	1949-1958
2d	Amherst Deaths, 1959-1964	Deaths registered in Amherst	1959-1964
2d	Amherst Deaths, 1965-1967	Deaths registered in Amherst	1965-1967
2d	Amherst Deaths, 1968-1970	Deaths registered in Amherst	1968-1970
2d	Amherst Deaths, 1971-1974	Deaths registered in Amherst	1971-1974
2d	Amherst Deaths, 1975-1977	Deaths registered in Amherst	1975-1977
2d	Amherst Deaths, 1978-1980	Deaths registered in Amherst	1978-1980

Location, ID	Spine Title	Description	Dates
2d	Amherst Deaths, 1981-1982	Deaths registered in Amherst	1981-1982
2d	Amherst Deaths, 1983-1984	Deaths registered in Amherst	1983-1984
2d	Amherst Deaths, 1985-1986	Deaths registered in Amherst	1985-1986
2d	Amherst Deaths, 1987-1989	Deaths registered in Amherst	1987-1989
2d	Amherst Deaths, Dec 1989 - Dec 1991	Deaths registered in Amherst	1989-1991
2d	Amherst Deaths, Nov 1991 - Dec 1994	Deaths registered in Amherst	1991-1994
Series 1. Vital Records.			
Sub-series 5 . Microfilm reels, 1850-1970			
2f		Microfilm of B-M-D (35mm) 1) M-B-D 1850-1964; marriages 1938-1948 p. 115. 2) Marriages 1938-1948 p. 116. 3) Marriages Christopher, David 1949-1958. 4) Marriages 1959-1964; Births 1965-1967 p. 75. 5) Births 1965-1967 p. 76; Deaths 1968-1970 END BK. Copies: A duplicate set of all 5 films was in same box prior to March 2017. Recommend that duplicate set be stored elsewhere such as State Archives or Amherst Library. [needs box -11 reels]	1850-1970
Series 2. Cemetery Records			
Sub-series 1. Burials 1934-1980			
2d	None. Inscribed "record of deaths" on title page	BV (slim, oversized, flat) Seven pages used, handwritten entries by sexton. Columns for person's name, lot no., undertaker, grave no., and date of burial (except burial dates missing for 1935). Note: Almost all the information included in "List of Burials 1934-1974" except this volume contains a few registered deaths for which there are no recorded burials.	1935-1940

Location, ID	Spine Title	Description	Dates
2e	n.a. Doc box 2	Letter size sheets; Lists by year of burials in Amherst, N.H. with name of deceased, lot #, burial #, date of burial, grave #, undertaker. The sextons were: Clarence Hagar 1934-1960; Maurice E. Young 1961; Richard G. Crocker 1962-1980. (Note: Missing 1975.)	1934-1980
2e	n.a. Doc box 2	Burial - Transit permits Dec 1969-1979 in reverse chron	1969-1979
Series 2. Cemetery Records			
Sub-series 2. Deeds, Maps, and Index, 20th century			
2e	Doc box 2	Deeds to Chestnut Hill Cemetery. Six two-sided sheets partially preprinted with fill-in-the-blanks; received and recorded by Town Clerk representing six lot (no lot numbers provided) (chronological order) 1974 to Herman W Anderson 1977 to Joseph S. Holland 1977 to Mr. & Mrs. Leonard Sandford 1985 to James E. and Helen Duggan 1988 to Pierre and Gertrude Martin SE part 1992 Conveyed to Roger Thomas; paid by B. Thomas Rogers for \$200 (2 lots).	1974-1992
2e	Doc box 2	Deeds to Cricket Corner Cemetery: Eleven two-sided sheets partially preprinted with fill-in-the-blanks; received and recorded by Town Clerk (by lot number) #31 1985 to Ruth Wetherbee #61 1962 to Bessie Waite of Milford #62 1976 to Neil F. Mangold #63 1977 to Lawrence Nichols #64 1981 to Lyna Mueller #67 2001 July to George Wm Thorell Sr. #67 2001 Sep to Lorna Hamelin #68 2000 to Hope Caulfield #69 1996 to Douglas Kirkwood #70 1992 to Robert & Constance Frisette f[Error: says Meadowview but	1976-2001

Location, ID	Spine Title	Description	Dates
		on CC map.] #71 1988 to Stephen A. & Charlotte S. Scott	
2e	Doc box 2	Deeds to three cemeteries. Meadowview Chestnut Hill, Cricket Corner Cemetery. (by lot number) Letter-sized deeds 8.5 x 11", each folded into thirds; two-sided sheet partially preprinted with fill-in-the blanks; received and recorded by Town Clerk. Approximately 190 deeds. Burials 1934-1980 <i>Map. Plan of Cricket Corner Cemetery / Amherst, N.H. / Revised 1967 by E. Leach & R. Crocker / Revised 1981; Revised 1993. Map of plots with owner's name.</i>	1960-2002. Change dates
2f	Box 3	Index of Cemetery Lot Owners in wood card file box 15.25" deep. Cards sorted alphabetically by owner of cemetery lot. Data varies: some have only name of owner, cemetery and lot number; others dates and names of those buried. Undated ones include 19th century records.	1926-1988, n.d.
2c (house in box 29-30 inch box)	<i>Design of Meadow View Cemetery</i>	Map. Blueprint <i>Design of Meadow View Cemetery in the Town of Amherst, N.H. Corrected to Nov. 1, 1924. By L. F. Wyman and G. F. Sibley - Second Correction July 1931.</i> Map of (p)lots in Meadowview Cemetery, with names of owners. Paths are marked with names. Note: Similar map at DPW.	1931
Series 3. Naturalization Records.			
1c / Box 5/ folder 2	List of Persons Naturalized 1859	Notebook w/ paper wrapper. Chronological list of male residents who showed their naturalization papers - from Police Court in Nashua, Court of Common Pleas or Supreme Judicial Court to the Amherst Selectmen,. Country of origin not given but many are from Ireland.	1859-1871
Series 4. Dog Licenses, 1891-1895			

Location, ID	Spine Title	Description	Dates
1e	Dog Licenses	BV. Partially printed forms with entries hand-written. Information includes: name of owner, breed of dog, dog's name, and fee (most \$2 for male dog). Dogs retained the same license number for the following years. The highest license number was 127 issued Oct. 1895.	1891-1895
Series 5. Chattel (personal property) mortgages, 1833-1931			
1e	Vol. 1 of Town Records of Mortgages of Personal Property in the Town of Amherst .	BV. Mortgages of personal property to secure debts, recorded by Amherst Town Clerks. Index: Inside back cover	1833-1837
1e	Records	BV. Record of Mortgages of Personal Property in the Town of Amherst Vol. 2 (inside). No index	1837-1852
1e	Records	BV. Record of Mortgages of Personal Property in the Town of Amherst Vol. 3 (inside). Separate tabbed index booklet called "Amherst Mortgage Records No. 3" (hand-written inside front cover); dark-green marbled cover.	1852-1867
1e	Mortgage Record Amherst Vol. 4	BV. Mortgages of personal property to secure debts (up to page 532), recorded by Amherst Town Clerks. Also: assignment of wages in 1907 (p. 533, 551); partnerships in 1877 & 1887 (p. 550); stray cattle notice of 1884 (p. 552). Separate tabbed index booklet called "Amherst Mortgage Record Vol. 4" inside back cover (hand-written inside front cover); with brown marbled w/diagonal stripe	1868-1909
1e	Mortgage Record Amherst Vol. 4 (separate folder)	13 loose sheets now in folder. Pages 511, 523-534.	1908-1912
1e	Mortgage Records Amherst Vol. 5	BV. Mortgages of personal property to secure debts, recorded by Amherst Town Clerks. One mortgage per page, handwritten specifics on preprinted	1879-1931

Location, ID	Spine Title	Description	Dates
		format, pages 1-365; pages 366-494 blank. Separate tabbed index booklet called "Index to the Mortgage Record Vol. No. 5" now inside back cover. (handwritten inside front cover); with mottled black & beige cover,	
1e	Record	BV. Mortgages of personal property to secure debts, recorded by Amherst Town Clerks. No index.	1914-1929
1e	Mortgage Record Amherst (separate folder)	34 loose sheets now in folder. All but two are Cavanaugh Bros., and relate to purchase of horses.	1914-1928
1e	Conditional Sales 1960-62	BV. Mortgages of personal property, especially new automobiles, to secure debts, recorded by Amherst Town Clerks. Also (near end): of Agreement of Amherst Swim Club, Inc. in 1962 (#186); Articles of Agreement for Bradford-Long-Miles-Sullivan Post No. 87, a patriotic organization, in 1962; map of Permanent Signs at Camp Young Judea, Amherst, dated August 1964; notice of lien for aid to disabled on estate of Mamie White, 1964. Indexed.	1960-1962
1e	[Index booklets in folder at present] [get half legal doc box for the 3 folders]	Three additional index booklets, unidentified but likely to chattel mortgages. 1) Separate tabbed index booklet, probably for chattel mortgages, with no date nor title of any kind green cover with floral pattern; skinny; 11 3/4" h x 4" w. 2) Separate tabbed index booklet, probably for chattel mortgages, with no date nor title of any kind; cover with brown amoeba-like marbled (with maroon, dark blue & yellow veining) paper; skinny; 13 1/8" h x 4 1/8" w. Title inside: "Alphabet to No. 6" 3) Separate tabbed index booklet, possibly for chattel mortgages; tattered	n.d.

Location, ID	Spine Title	Description	Dates
		black cloth cover missing spine; thin; 14 1/4" h x 9 1/2 w. Contents: 1) Index in format used for mortgages, for a volume of at least 583 pages.	
Series 6. Writs of attachment, 1849-1942			
1e	Record Of Attachment 1849	BV. Writs entered on pages numbered 49-222, with three writs per page except final two pages, containing two writs each. Two inserts. Each entry has Writ no.; name vs name, date filed with Town Clerk of Amherst, N.H.; "writ returnable to Court of Common Pleas Hillsborough [County. A true copy Attest, [name], Town Clerk. (There is no indication what the suits are about or how they resolved.) Index at front.	1849-1902
1e	[None]	Paper wrapper volume. Index to Writs of Attachment. Each entry is Day Received / Court Returnable / Plaintiff / Defendant. (no indication of subject of suits) Includes notations of discharge. All entries are in alphabetical order, not chronological.	1902-1942
Series 7. Appointments			
1c / Box 5/ folder 1	None.	Paper wrapper, no cover, 25 pgs. Record of earliest Town Officers and Representatives. An explanation on front page of incorporation of town of Amherst, N.H. in 1760 and choice of first Town Clerk.	1760-1851
1e	Record Of App'mts	BV. Appointments of Town Officers.	1891-1930
1e	None	BV. Appointments of Town Officers.	1931-1973
1e	Record Of Appointments	BV. Appointments of Town Officers.	1973-1985
Series 8. Juror Selection 1929-1970; Municipal Court, 1960-1964			
1e		BV. Juror Selections	1929-1970

Location, ID	Spine Title	Description	Dates
1e		BV. Law notes Municipal Court (Judge Charles Lincoln). In chron order.	1960-1962
1e		BV. Law notes Municipal Court	1963-1964
Series 9. Regulations, ordinances and other communications, 1945-2011			
Amherst			
7d	Box 3 / Folder 1	Town Clerk's copies of Town Ordinances, 1969-2002 in reverse chron order (loose sheets in too-small black binder)	1969-1980
7d	Box 3 / Folder 2	Town Clerk's copies of Town Ordinances	1981-1988
7d	Box 3/ Folder 3	Town Clerk's copies of Town Ordinances	1989-2002
7d	Box 3/ Folder 4	Zoning Ordinances (printed)	1963, 1964, 1966
7d	Box 3/ Folder 5	<i>Town of Amherst NH Ordinances, Regulations, Codes and Other laws.</i> Printed pub	1976
7d	Box 3/ Folder 6	Notes from Town Meetings. 1970 contains stenographer's notebook with hand-written minutes. 1971 includes printed Town Warrant (proof?). 1973, 1974 & 1975 have Town Warrant with actual seals & signatures. 1974 includes 1974 Budget and Ways & Means Report. 1976 includes Budget. Nothing for 1972.	1970-1976
7d	Box 3/ Folder 7	[Report on] Amherst, New Hampshire by Bonnie Jensen Oas [for?] The Nurse Becoming Miss L. Croteau, not dated (c. 1980), 37 pages + title page (loose typewritten pages).	1980?
7d	Box 3/ Folder 8	Souhegan Cooperative School District Petition for Charter Commission 1997	1997
7d	Box 3/ Folder 9	Amherst School District Petition for Charter Commission 1997	1997
7d	Box 3/ Folder 10	Financial audit of town 2011 (spiral bound with loose letter)	2011
7d		By name of board, entity.	
7d	Box 3/ Folder 11	Historic District Regulations marked up copy of regulations	n.d.
7d	Box 3/ Folder 12	Milford Area Communication Center	1995

Location, ID	Spine Title	Description	Dates
		Inter-municipal Agreement copy of revised agreement (addition of Greenville)	
7d	Box 3 / Folder 13	Planning Board - Amherst Master Plan	1980
7d	Box 4 / Folder 1	Planning Board - Subdivision and Zoning regulations, recorded, 1976, 1978-1979	1976, 1978-1979
7d	Box 4 / Folder 2	Planning Board - Subdivision and Zoning regulations, recorded, 1982-198	1982-1989
7d	Box 4 / Folder 3	Planning Board - Zoning Ordinances	1982
7d	Box 4 / Folder 4	Planning Board Zoning Correspondence, signatories for plan filed at the Registry of Deeds, Affordable Housing Suitability Procedure Regulations, Water Protection Assistance Program, subdivision regs, Messiah Lutheran Church	1986- 1987, 1989-1992
7d	Box 4 / Folder 5	Zoning Commission - Final Report (insert Annual Town Report, 1945)	1946
7d	Box 4 / Folder 6	Zoning Board Procedure	1961
7d	Box 4 / Folder 7	Zoning Board Case #700 Partrell Realty Trust	1984
7d	Box 4 / Folder 8	Other Clerk filings re regulations, ordinances	1984-1993
7d	Box 4 / Folder 9	Town Meeting. Ways and Means Committee Reports, 1946-1947, 1970; Town Warrant, 1979, n.d.	1946- 1947, 1970, 1979, n.d.
7d	Box 4 / Folder 10	Ephemera. Dog Tag Forms (blank)	c. 1945
7d	Box 4 / Folder 11	Ephemera. Portion of ballot, clerk's envelope	1947, n.d.
7d	Box 4 / Folder 12	Ephemera. Tax cards (blank)	n.d.
7d	Articles of Agreement Book I	3RB. Signed articles of agreement filed with the Clerk.	1971-1986
State			
7d	Box 4 / Folder 13	Board of Tax and Land Appeals	1986- 1987, 1994, 1996- 1998,

Location, ID	Spine Title	Description	Dates
			2000
7d	Box 4 / Folder 14	Diesel Vehicle Licenses, 1985	
7d	Box 4 / Folder 15	Department of Environmental Services	1992-1998
7d	Box 4 / Folder 16	Department of Environmental Services	1999-2003
7d	Box 4 / Folder 17	Traffic Control Standards, Statutes and Policies, Regulations [Dept of Public Works & Highways, Dept of Transportation]	1984, 1991-1992
7d	Box 4 / Folder 18	Veterans Administration Disability Letters	1975, 1978, 1981-1984
Series 10. Financial ledgers			
2g	Receipts and payments	BV. Motor vehicles and dog licenses.	1929-1944
2g	Town Clerk's Receipts and Payments. 1955-1962	BV. Includes auto permits, dog license fees.	1955-1962
2g	Town Clerk's Receipts and Payments. 1963-1967	BV. Includes at end recapitulation for autos & dog tags, 1963 and dog license fees w/name of person, 1967	1963-1967
2g	Town Clerk's Receipts and Payments. 1968-1971	BV. Town Clerk's Receipts and Payments.	1968-1971
2g	Receipts and Payments	BV. Only motor vehicles.	1971-1974
2g	Town Clerk's Receipts and Payments.	BV.	1974-1976
2g	Receipts and Payments	BV. Auto permits, titles. Nov to No.	1976-1978
2g	Town Clerk's Receipts and Payments. 1978-1980	BV. Chron order, names & payments only., 1978-1980. At back, recapitulation sheet for other fees, 1979-1982	1978-1982
2g	Receipts & Payments, 1980-	BV.	1980-1983

Location, ID	Spine Title	Description	Dates
	1983		
2g	Receipts & Payments	2 BVs	1982-1984
2g	Receipts & Payments	Includes auto permits, titles, dog licenses, UCC, misc fees, also CPO from NH Dept of Safety	1985-1987
2g	Receipts & Payments 1988	BV. Autos primarily	1987-1988
2g	Receipts & Payments	BV	1988
Series 11. Town Meeting Warrants			
1c, box 5, folder 3	None	Town Meeting Warrants	1843, 1847, 1949